



Pre-School

Parents Information Pack

“The hands
are the
instruments
of the
mind”
Maria
Montessori

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A little about me and my school...

I am a mom to a boisterous little boy and I have a passion for teaching. I have always found it so fulfilling to see how kids learn and progress into amazing little people.

My goal for the school is to keep it small and therefore retain high levels of individual care for each child. I want to create a loving, safe and nurturing environment. I not only own the school but I am also the pre-school teacher and love being able to dedicate all my time to its success.

In keeping the classrooms small, it also means that the children are less likely to get sick repeatedly, parents also help to this end by keeping the kids at home should they be unwell.

I have also made arrangements for transfers to and from school should the need arise.

I am always available and willing to assist in any way possible. My highest priority is in keeping the school standard high and making sure that the children learn, grow, gain confidence and happiness in this time.

Should you have any further questions after going through our pack and touring our school, please do not hesitate to give me a call or pop me an email.

Kind regards

Sarah Volschenk

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About our classroom and what we learn...

Our curriculum focuses on the following key learning themes:

Practical life:

This area strives to teach the children the everyday skills necessary for them to become more independent such as pouring, whisking, grating, matching, sorting as well as care of self and care of the environment. This also helps the children to develop their fine motor skills necessary for writing. It builds confidence as they learn to dress themselves and become more independent building their self confidence and self-esteem as they can now do things for themselves instead of having to rely on a grownup for help.

Sensorial:

This section helps the children to develop the skills necessary to solve problems and also promotes independence. All the materials use one of the five senses and therefore helps to refine and develop them such as touch, smell, hear, see and taste. They learn about dimensions, depth, weight, colours, shades, textures and so forth.

Language:

All the equipment in the Montessori classroom indirectly prepares children for reading and writing. The materials in this section are simple and are designed to catch the children's eye and encourage them, in a gentle manner to learn their alphabet and develop writing and reading skills. Language is encouraged and developed daily with the learning of names such as cities, countries, places of interest and the proper names of animals and other objects. We use sandpaper letters that are raised and so that they can feel, see and say the letter in the phonetic structure thereby helping them to spell later on.

Maths:

The maths materials used in the beginning help the children understand quantities and the sequence of numbers. Only after they have grasped this do they then move forward in terms of abstract learning as well.

Culture:

Our cultural section is as diverse as it is interesting, we cover Geography, Botany and Zoology. They learn about the world they live in, the different continents and oceans as well as where certain animals come from. We do science experiments so that they learn how things work. It is a space of untethered imagination and exploration.

Our daily schedule...

Time	Schedule
07:00 – 08:00	Arrivals with structured indoor/outdoor play
08:00 – 10:00	Montessori Work cycle
10:00 – 10:30	Snack time
10:30 – 11:30	Free Play
11:30 – 11:45	toilet routine and wash up
11:45 – 12:15	Story Time
12:15 – 12:30	Half Day Kids Pick Up
12:30 – 13:00	Lunch Time for full day kids
13:00 – 14:00	Montessori Work cycle focusing on language and Maths
14:00 - 15:30	Free Play
15:30 – 16:00	Small Snack
16:00 – 17:00	Crafts
17:00 – 17:15	Toilet routine and wash up
17:15 – 17:30	Clean up and full day pick up

- **Parents to please provide for snack as well as lunch**

Monday:	Theme talk and craft/science experiment
Tuesday:	Show and tell
Wednesday:	Bookday
Thursday:	Craft/science experiment
Friday:	Bakersman

Additional information...

Reports...

We provide termly reports, unless otherwise agreed. We also provide a little weekly update to that you know what your child has been doing in the week and any things that they can be doing at home as well.

Bakersman...

We let each child have a turn at having bakersman and the bakersman will need to bring in something edible that they will then sell to the other children. The kids that are not doing bakersman will need to bring in R5 each to buy their treat. The money collected will go towards an end of year function for the kids.

Themes...

Each month we will have a theme that we will explore and learn about, e.g. animals, volcanos, plants, skeletons etc. with the themes we would do either a art and crafts or a science experiment.

Illness...

Parents to please keep their children at home if they are ill, especially if they are running temperatures or on antibiotics.

Fees...

Our Fees run over 12 months and are due on the 1st of every month.

Deposit (Non Refundable)	R1500.00
Annual Registration Fees*	R1000.00

Half day ending at 12:30

Half Day Monthly	R2800.00
Termly (5%discount)	R10640.00 (Saving R560.00)
Yearly (7%discount)	R31920.00 (Saving R2352.00)

Full day ending at 17:30

Full Day Monthly	R3400.00
Termly(5%discount)	R12920 (Saving R680.00)
Yearly (7%discount)	R37944.00 (Saving R2856.00)

Extras

Holiday Program p/d	R80.00
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***this covers the cost of annual photos, supplies and any tests done throughout the year such as eye tests and hearing tests.**

Bank Details:

Account Holder:	GDV Hendrickse
Bank:	FNB
Account:	Cheque
Account Number:	62016398390
Reference:	Childs name and surname

Yearly Calendar 2017...

Term 1

Start: Wednesday 18 January
Closing: Wednesday 12 April
Our Half term: School Closes after school on Thursday 23 February
Return: Tuesday 28 February

Public Holiday: Monday 20 March (School Holiday)
Tuesday 21 March (Human Rights Day)

Special Dates for planned activities

Other dates Tuesday 14 February (Valentines day)
Monday 10rd April Tuesday 11th April (Verbal reports)

Term 2

Start: Wednesday 3 May
Closing: Friday 4 August
Our Half term: School Closes after school on Friday 23 June
Return: Monday 3 July

Public Holiday: Friday 16 June (Youth Day)

Special Dates for planned activities

Other dates Friday 12 May (Mothers Day)
Thursday 15 June (Fathers day)
Wednesday 21 June (Pyjama day)
Tuesday 1stAugust, Wednesday 2ndAugust (Verbal reports)

Term 3

Start: Tuesday 5 September
Closing: Thursday 7 December
Our Half term: School Closes after school on Thursday 19 October
Return: Tuesday 24 October

Public Holiday: Sunday 24th September (Heritage Day)
Monday 25th September (Public Holiday)

Special Dates for planned activities

Other dates Friday 23rd September (heritage day celebration)
Monday 4th Dec, Tuesday 5th Dec (Verbal reports)